



SILIGURI MUNICIPAL CORPORATION INFORMATION BOOKLET OF STREET FOOD STALL

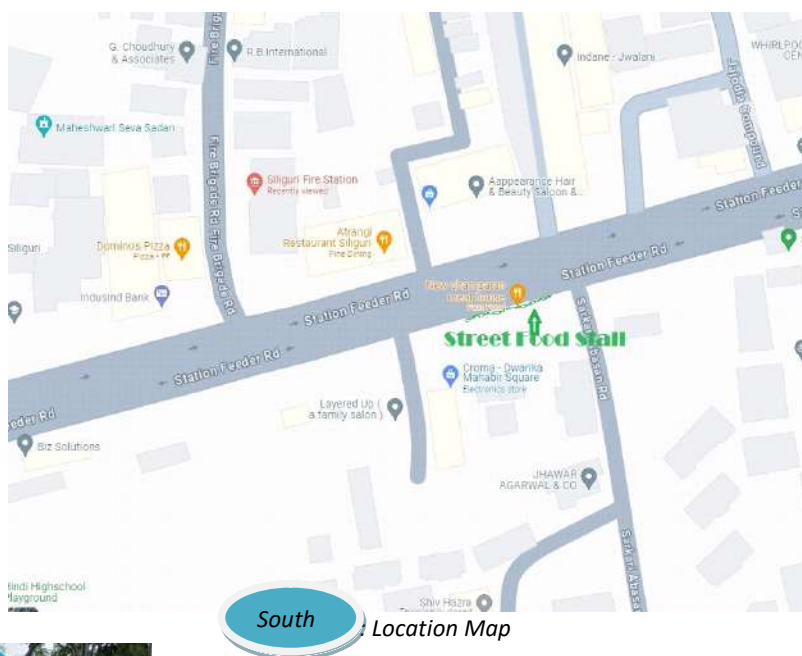
At Station Feeder Road, Siliguri

Preface

The information booklet in totality would be the conditions upon which the rent/ lease of Street Food Stall units is effected by Siliguri Municipal Corporation. The Booklet of General Terms and Conditions as mentioned herein are supplied free of cost with "information Guide".

Location:

Street food Stall at S.F. Road is about 3.9 km from New Jalpaiguri Railway Station and this is on one of the major road of the city. It is under P.S.- Siliguri, Post Office- Siliguri Bazar, PIN-734005. The Corporation has developed these 20 nos. Food Stall on one side of S.F. Road.



Location Map



The Scheme:

The Siliguri Municipal Corporation provides 20 nos. Street Food Stall. The Specifications are as follows:-

* Dimensions: 2.5 meters (length) x 1.8 meters (width) x 2.1 meters (height) for each unit

* **Construction:**

* Frame: Steel framework

* Exterior: ACP (Aluminum Composite Panel) cladding

* Floor: Steel sheet

* Door: 1 meter (width) x 1.8 meters (height), made of steel with ACP cladding

The Stall will be rented/ leased on the basis of Lottery.



Management Office

Market Section of Siliguri Municipal Corporation will be responsible for overseeing the day-to-day/ monthly collection from the Stalls. Conservancy Section of Siliguri Municipal Corporation will be overseeing Hygiene Standards, cleanliness, Proper waste disposal, zero thermocol and zero single use plastic uses and adherence to foods safety practices. Sample checks will be conducted Conservancy Section of Siliguri Municipal Corporation or any other competent authority on regular basis.

Electricity & Water:

Individual electric connection will be provided from SMC through WBSEDCL, Electric bill is to be paid separately by the allotted vendor. Those who have allotted a Stall will have to arrange for drinking water by themselves.

Conservancy:

A nominal amount of fee will be paid by the allotted vendor to the Siliguri Municipal Corporation as per authority decision.

Online Application for Allotment of Stall:

Application can be submitted online only on the website (www.siligurismc.in) from 28/08/2024 to 11/09/2024.

Application Fees:

No application fee will be required.

Eligibility Criteria :

- Minimum 18 years of age.
- Applicant should be unemployed.
- A Voter of Siliguri Municipal Corporation area.

Criteria for allotment of Stalls:

Out of 20 nos. Of Stalls

- 14 nos unreserved ;
- 2 nos for SHGs having expertise in catering business ;
- 1 for Ex-sport personality or veteran player ;
- 1 no for person with disabilities ;
- 2 nos. for applicant with diploma in hotel Management/ catering.

Procedure of Allotment

Lottery:

The Stall will be allotted amongst the applicants primarily through lottery. Preferences for any particular units will not be entertained. The Lottery is expected to be held on 15th September 2024. The Lottery will be held in the presence of those applicants who are willing to be present. Tentative location of lottery at Rabindra Mancha, Baghajatin Park, Siliguri.

Rent Agreement & Rental

Fees:

Rent @ Rs.1000/- per month will be collected from each vendor, which will be received in a lump sum for 11 months before 7days of execution of rent agreement from the selected vendors. Rent Agreement renewable after 11 months. Rent will be collected by Market Section of Siliguri Municipal Corporation.

The application window will commence from 28/08/2024 in the website (www.siligurismc.in) and will be end on 11/09/2024.

Online procedure for application:

- 1) Go to the website (www.siligurismc.in) click on link provided.
- 2) Provide category (ie. Unreserved, SHG having experience in Catering Business, Ex-sports personality/ Veteran Player, Persons with Disabilities, Diploma in Hotel management.)
- 3) Provide all the required information such as name, father name, date of birth etc
- 4) Provide attachment as per requirements.
- 5) Submit.
- 6) Take a printout of the acknowledgement.

Documents for uploading at the time of online application:

- 1) EPIC (Voter Card) (Self attested copy), would be a voter under Siliguri Municipal Corporation area.
- 2) Aadhar Card (Self attested copy)
- 3) One document (if respective category is selected for application)

Sl. No.	If Category Selected	Required Documents
1	SHG Having expertise in catering business	Letter from local Councilor countersigned by Community Organizer or Community Service Provider for SHGs having expertise in catering business.
2	Ex-sports personality/ Veteran Player	Certification of participation in state level meets (attested by District Sports Authority)
3	Persons with Disabilities	Disability certificate by Competent Govt. authority. Person with minimum 40% disability will be eligible (self attested copy)
4	Diploma in Hotel Management	Diploma or higher educational certificate in Hotel Management from Govt. recognized Institute (Self attested copy)

- 4) Certificate of unemployment from local Councillor (attached below in Annexure-1)
- 5) One declaration (attached below in Annexure-2)

Date:.....

TO WHOM IT MAY CONCERN
(Unemployment certificate)

This is to certify that Sri/Smt.

Son/daughter/wife of Sri/late..... of

.....

P.O....., P.S....., Ward

No..... under Siliguri Municipal Corporation is known to me. He/She has been residing in this locality presently/ permanently. So far as I know, he/she is unemployed.

I wish him/her all the best.

Councillor, Ward No. _____
Siliguri Municipal Corporation

SELF DECLARATION

Regarding application of Street Food Stall at S.F. Road, Siliguri

- 1) *That I am applying for street food stall at S.F. Road, Siliguri Under Siliguri Municipal Corporation.*
- 2) *That I am a resident of West Bengal having voter card under Siliguri Municipal Corporation.*
- 3) *That I am unemployed.*
- 4) *That all the information and documents submitted by me are correct to the best of my knowledge. In case any of the information/ document is found to be false, penal action shall be taken against me and the application of Street Food Stall will be treated as cancelled/ terminated.*
- 5) *That I will be ready to provide the relevant documents in original for verification at any time if needed.*

Date:

Signature of applicant

Date:.....

TO WHOM IT MAY CONCERN
(Unemployment certificate)

This is to certify that Sri/Smt.

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Date:

Signature of applicant