



SILIGURI MUNICIPAL CORPORATION

P.O. SILIGURI, DIST. DARJEELING (W.B.), ☎ 2432804, 2435444, 2433277, 2433744, 2435282, 2536311

Memo No. 202 /Estt./SMC


Date: 11-07-2018

NOTICE

Applications are invited from the eligible candidate for engagement for the post of Computer Assistant purely on contract basis under Siliguri Municipal Corporation.

Sl. No.	Name of Post	Eligible Criteria
1.	Computer Assistant	<p>i) Education Qualification: - Graduate with Diploma in computer/BCA/Graduate IT in any institution recognized by the Govt. or any equivalent degree.</p> <p>ii) Age Limit:- Up to 40 years</p> <p>iii) Remuneration :- Rs. 10,000/- (fixed Pay)per month</p>

- A. Self attested copies of all Certificates/ Testimonials and Bio-Data are required to be attached with the plain paper application
- B. Original Certificates/Testimonials will have to be produced before Interview, failing which, candidature will be rejected straightway.
- C. One copy of the self signed photograph of the candidate is to be pasted on the Bio-Data & name of the post for which applied must be mentioned on the cover of the application.
- D. **Application should reach at the following address on or before 21/07/2018 up to 1.00 PM sharp.**
- To,
The Commissioner
Siliguri Municipal Corporation, Baghajatin Road, P.O:- Siliguri, Dist – Darjeeling-734001
- E. The Office reserves the right to reject any application in case the application does not fulfill minimum criteria or parameters set by the office.


Commissioner
Siliguri Municipal Corporation
Date: 11-07-2017

Memo No. 202 (21)/Estt./SMC

Copy forwarded for information & necessary action to:-

1. The Hon'ble Mayor, Siliguri Municipal Corporation.
2. The Dy. Mayor, Siliguri Municipal Corporation.
- 3-8. All MMICs, Siliguri Municipal Corporation.
9. The Secretary, Siliguri Municipal Corporation.
10. The Executive Engineer, Siliguri Municipal Corporation.
11. The Finance Officer, Siliguri Municipal Corporation.
- 12-16 The Borough Officers, B/No. I-V, Siliguri Municipal Corporation- with a request to display through Notice Board.
17. The Head Clerk, Siliguri Municipal Corporation.
18. The P.A. to Hon'ble Mayor, Siliguri Municipal Corporation.
19. The P.A. to Commissioner, Siliguri Municipal Corporation
20. The I.T. Co-ordinator, Siliguri Municipal Corporation-with a request to display notice in the SMC Official Website.
21. Office Notice Board, Siliguri Municipal Corporation.


Commissioner
Siliguri Municipal Corporation
Date: 10/7/18