



SILIGURI MUNICIPAL CORPORATION

P.O. SILIGURI, DIST. DARJEELING (W.B.), ☎ 2432804, 2435444, 2433277, 2433744, 2435282, 2536311

Memo no. 183 Estt./SMC

Date 25/08/2021

Notice

Applications are invited for **Walk in-interview** from the eligible candidates for engagement of the following posts on purely contractual basis under Siliguri Municipal Corporation.

Sl. No.	Name of the Post	No. of Post	Eligibility criteria
1.	OSD (Legal)	01	i) Age as on 01/01/2021: Min. 37 years. ii) Educational Qualification: LLB from any recognized Indian. University or higher qualification shall be preferred. iii) Experience: At least 10 years dealing with legal matter. iv) Consolidated Pay: Rs. 16,500/- per month.
2.	Manager for Athiti Niwas, Belehata, Kolkata	01	i) Age as on 01/01/2021: Min. 23 & Max. 35 years. ii) Educational Qualification: MBA/Hotel management for any govt. recognized institution. iii) Experience: At least 2 years. iv) Consolidated Pay: Rs. 30,000/- per month.
3.	Cook for Athiti Niwas, Belehata, Kolkata	01	i) Age as on 01/01/2021: Min. 20 years. ii) Educational Qualification: Class VIII passed from any govt. recognized institution. iii) Experience: At least 2 years. iv) Consolidated Pay: Rs. 11,000/- per month.
4.	Surveyor	02	i) Age as on 01/01/2021: Min. 21 years. ii) Educational Qualification: MP or any equivalent examination passed from any govt. recognized institute and Surveyorship from any govt. recognized institute. iii) Experience: At least 5 years. iv) Consolidated Pay: Rs. 15,000/- per month.
5.	SAE (Mechanical)	01	i) Age as on 01/01/2021: Upto 45 years. ii) Educational Qualification: Diploma in Mechanical engineering. iii) Experience: Preference will be given to experienced candidate. iv) Consolidated Pay: Rs. 16,500/- per month.
6.	SAE (Electrical)	03	i) Age as on 01/01/2021: Upto 45 years. ii) Educational Qualification: Diploma in Electrical engineering. iii) Experience: Preference will be given to experienced candidates. iv) Consolidated Pay: Rs. 16,500/- per month
7.	IT Personnel	01	i) Age as on 01/01/2021: Min. 21 years. ii) Educational Qualification: BCA/BSC/Information technology from any govt. recognized institute. iii) Experience: Preference will be given to experienced candidate. iv) Consolidated Pay: Rs. 10,000/- per month.

Contd.

- A. Self attested copies of all Certificated/Testimonials and Bio-Data are required to be attached with plain paper application.
- B. Original Certificate/Testimonials will have to be produced before interview, failing which, candidature will be rejected straightway.
- C. One copy of the self signed photograph of the candidate is to be pasted on the Bio-Data & name of the post for which applied must be mentioned on the cover of the application.
- D. Application should reach at the following address on or before 06/09/2021 upto 4:30 pm sharp.

To,

The Commissioner

Siliguri Municipal Corporation, Baghajatin Road, P.O.- Siliguri, Dist - Darjeeling,

Pin - 734001

Terms & Condition for engagement :-

- 1) The engagement is purely contractual basis for six (6) months. After expiry of six (6) months of satisfactory service, agreement will be done for further six (6) months & subsequent half yearly renewal will be made based on satisfactory performance. No demand for permanent post will be entertained.
- 2) The normal duty hour is between 10:00 am to 4:30 pm though in the time of emergency or urgency the duty hours would be increased as to render public service in due time.
- 3) No termination/retirement/pensionary benefit will be considered.
- 4) 15 days prior notice will be required from either side in case of tendering resignation or termination.
- 5) No T.A/D.A. will be provided at the time of interview or else case.
- 6) The selected candidates have to join at Siliguri Municipal Corporation within 7 (seven) days from the date of issue of the engagement letter.
- 7) The admission to the interview is purely provisional subject to determination of the candidate's eligibility in terms of the advertisement. The authority reserved right to cancel invalid application without further notice.
- 8) The candidate required to reach the venue at least 30 minutes before the commencement of the interview with all the original documents & also xerox copies for verification.
- 9) The candidates detected while adopting or making an attempt to adopt unfair means during the hours of interview shall be liable to expulsion from the premises.


Commissioner

Siliguri Municipal Corporation