

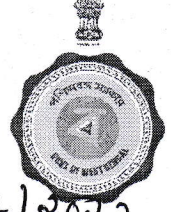


SILIGURI MUNICIPAL CORPORATION

Baghajatin Road, P.O. Siliguri, Dist. Darjeeling, PIN 734001

Phone : (0353) 2432804, 2435444, 2433277, 2433744, 2526780, 2435282, 2536311

Website: www.siligurismc.in, E-mail : smcwb@hotmail.com ; smcwb2@gmail.com



Memo no. 478 Estt./SMC

Date. 21/12/2022

Recruitment Notice

Applications are invited from the eligible candidates for engagement of the following posts on purely contractual basis under Siliguri Municipal Corporation.

Sl. No.	Name of the Post	No. of Post	Eligibility criteria
2.	Accounts Manager	01	i) Age as on 01/12/2022: 40 yrs. (Age relaxation as per Govt. norms) ii) Educational Qualification: M.Com / ICWA(Institute of Cost and Works Accountants) / Chartered Accountant should have sound computer knowledge along with double entry accounting system, Tally 7.2 / 8.1 or higher version and Taxation. iii) Experience: Completed 2 (two) years of experience in accounting system. iv) Mode of Selection: Academics, Computer Test, Experience & interview. v) Consolidated Pay: Rs. 23,000/- per month.

- Self attested copies of all Certificated/Testimonials and Bio-Data are required to be attached with plain paper application.
- Original Certificate/Testimonials will have to be produced before interview, failing which, candidature will be rejected straightway.
- One copy of the self signed photograph of the candidate is to be pasted on the Bio-Data & name of the post for which applied must be mentioned on the cover of the application.
- Application should drop at Establishment Section except Sundays & Holidays or by post at the following address on or before **17-01-2023** up to 4:30 pm.

To,
The Commissioner
Siliguri Municipal Corporation, Baghajatin Road, P.O.:- Siliguri, Dist -Darjeeling,
Pin - 734001

[Signature]