



SILIGURI MUNICIPAL CORPORATION

Baghajatin Road, P.O. Siliguri, Dist. Darjeeling, PIN 734001
Phone : (0353) 2432804, 2435444, 2433277, 2433744, 2526780, 2435282, 2536311
Website : www.siligurismc.in, E-mail : smcwb@hotmail.com ; smcwb2@gmail.com



Memo No. 173 /SMC/NUHM/23-24

Date : 05/09/2023

NOTICE

SEALED QUOTATION is invited by the undersigned for "Supply of Training Kits (Plastic folder, Pen & Conference Pad)"

Quotationers shall have to submit their bid in letter pad.

TERMS AND CONDITIONS

1. Last date & time of submission of offer : 12/09/2023 up to 2:00 p.m.
2. Where to drop the schedule : Specified Quotationers box kept at the Health Section, SMC.
3. Date & time of opening : 12/09/2023 at 3:00 p.m.
4. Rate should be quoted inclusive of all taxes & GST, packaging & delivery (as per format annex herewith) and delivery of the documents at Health Section, Siliguri Municipal Corporation.
5. Quantity of supply may vary as per the requirement. Supply is to be made time to time as per requirement.
6. Documents must require "GST, current IT Deposit Proof, current Trade License, PAN card & Experience to provide such product in SMC area."
7. Authority reserves the right to accept any quotation as it deems fit or to reject all or any of the quotation without assigning any reason whatsoever.
8. Rate as quoted should be valid for 1(one) year.

Commissioner

Siliguri Municipal Corporation

DATE : 05/09/2023

MEMO NO. 173 (11)/SMC/NUHM/23-24

Copy forwarded for information and necessary action to: -

1. The MMIC Water, Health & NUHM Siliguri Municipal Corporation
2. The CMOH, Darjeeling & Secretary DH&FWS, SMP with request to display in notice board
3. The Additional executive Office, Siliguri Mahakuma Parishad
4. The Secretary, Siliguri Municipal Corporation
5. The Finance Officer, Siliguri Municipal Corporation
6. The Asst. CMOH, Siliguri with request to display in office Notice Board.
7. The Health Officer in Charge to display in Office Notice Board and process the submitted tender accordingly
8. The UHIO in Charge UPHCS, Siliguri Municipal Corporation
9. The Pr. P.S. to Hon'ble, Mayor, to bring this to the notice of Hon'ble Mayor, Siliguri Municipal Corporation
10. The IT Cell, to upload the quotation in official website, Siliguri Municipal Corporation
11. Copy for Office file

Commissioner

Siliguri Municipal Corporation

Sl No.	Particulars	Specification	Rate to be quoted in unit without GST	GST %	Total Amount per unit including (GST, Package & Delivery) Rs.
1	Plastic folder	Transparent with snap button, Size 30cm.X22cm.			
2	Conference Pad	5.5 x 8.75 Inch Writing Pad - White Sheets (50 sheets per pad)			
3	Ball Pen	Goldex cotton doll ball pen			

Signature of bidder with Seal & Date