



SILIGURI MUNICIPAL CORPORATION

Baghajatin Road, P.O. Siliguri, Dist. Darjeeling, PIN 734001
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Memo No: 87 /SMC/Bldg/2024-2025

Dated: 19.05.2025

PUBLIC NOTICE

Subject: Mandatory Online Application for Construction Permit and Occupancy Certificate through SWS-OBPAS

In accordance with Notification No. 590-IT&e-Gov/UDMA dated 31st December 2024, issued by the Department of Urban Development & Municipal Affairs, Government of West Bengal, it is hereby notified to all concerned that from 1st January 2025, all applications for **Construction Permit and Occupancy Certificate** must be submitted online through the Single Window System – Online Building Plan Approval System (SWS-OBPAS), available at: <https://obpas.wb.gov.in>. All pending applications for the above-mentioned services must also be resubmitted through the online system.

Shreeta

Commissioner
Siliguri Municipal Corporation

GOVERNMENT OF WEST BENGAL
Department of Urban Development & Municipal Affairs
"Nagarayan" DF-8, Sector-I, Salt Lake,
Kolkata : 700 064

No. 590- IT&e-Gov/UDMA

Dated, Kolkata The 31st December, 2024

NOTIFICATION

UD&MA Department, Govt. of West Bengal launched the Online Building Plan Approval System (OBPAS) on and from 16th August, 2021 as a Single Window Portal for various processes involved in issuance construction permit of Building as per mandate of SBRAP and DBRAP 2020-21 in compliance with EoDB.

SWS-OBPAS covers all the 128 Urban Local Bodies (ULBs) of West Bengal. These 128 ULBs includes 121 nos. of Municipalities, Naba Diganta Industrial Township Authority (NDITA), Sector-VI Industrial Township Authority and 5 (five) nos. of Municipal Corporations except KMC and HMC. This enables the SWS-OBPAS to address the need of online service for availing construction permit, occupancy certificate across the State of West Bengal.

On completion of rolling over successful 3 (three) years of SWS-OBPAS (e-Grihanaksha), the Govt. of West Bengal has now decided to make SWS-OBPAS the only process for sanctioning Building Plan and complete discontinuation of approval of Off-line Building Plan sanction on and from 01st January, 2025 ; along with other below mentioned approved standard operating procedure (SOP). It may be noted here that applications for sanctioning of building plan, pending at any level, are to be submitted again through SWS-OBPAS i.e., no Municipality/Corporation will sanction any building plan in any other mode, than of SWS-OBPAS. Any building plan approved on and from 01st January, 2025 in any other mode, than of SWS-OBPAS will be treated as illegal.

Other approved Standard Operating Procedure (SOP) are as follows :

- i) Processing of application in First-in-First out (FIFO) mode.
- ii) Any violation of this FIFO mode is to be justified in writing to the registrar of SWS-OBPAS.
- iii) Application submitted prior to the SWS-OBPAS and pending at whatever level before sanction to be submitted again through SWS-OBPAS.
- iv) ULBs will process the building plan within the stipulated time frame of 15 days.

All concerned are being informed accordingly.

Sd/-
Secretary to the Govt.
of West Bengal, UDMA Department

No. 590/ 1(15)-IT&e-Gov/UDMA

Dated, Kolkata The 31st December, 2024

Copy forwarded for information and necessary action to :

- 1) Mayor..... Corporation (except KMC/HMC)
- 2) Chairman/Chairperson/Board of Administrator.....Municipality/NAA
- 3) Additional Chief Secretary, Finance Department, WB.
- 4) Additional Chief Secretary, Department of Environment, WB.
- 5) Principal Secretary, Department of Power, WB
- 6) Chief Executive Officer, WTL
- 7) Commissioner..... Corporation (except KMC/HMC)
- 8) Executive Officer, Naba Diganta Industrial Town Ship Authority.
- 9) Chief Executive Officer, Sector VI Industrial Township Authority.
- 10) Chief Engineer, MED (South Zone)
- 11) Chief Engineer, MED (North Zone)
- 12) Superintending Engineer, MED (South Zone)
- 13) Sr. P.S. to Chief Secretary, Govt. of West Bengal,
- 14) Sr. PS to Secretary, UDMA Department.
- 15) Law Cell, UDMA Department

Adhikari
Joint Secretary to the Govt.
of West Bengal, UDMA Department